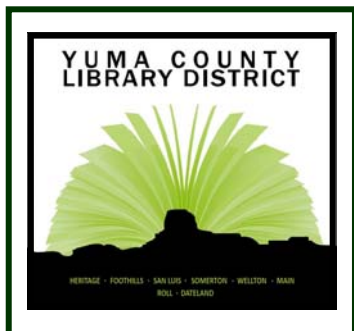


**CITIZEN'S REQUEST FOR RECONSIDERATION OF LIBRARY MATERIAL**



**Susan M. Evans - Director**  
Lisa Mendez - Assistant Director

**Main Library/District Office**  
2951 S. 21<sup>st</sup> Dr. Yuma, AZ 85364  
Ph: (928) 782-1871  
Fax: (928) 782-9420

**Heritage Branch**  
350 Third Avenue Yuma, AZ 85364  
Ph: (928) 782-1871  
Fax: (928) 783-5840

**Dateland Branch**  
Dateland Elementary School  
1300 S. Ave. 64E Dateland, AZ 85333  
Ph: (928) 454-2242  
Fax: (928) 454-2217

**Foothills Branch**  
13226 E. South Frontage Rd  
Yuma, Arizona 85367  
Ph: (928) 342-1640  
Fax: (928) 305-0497

**Roll Branch**  
Mohawk Valley School  
5151 S. Avenue 39E Roll, AZ 85347  
Ph: (928) 785-3701  
Fax: (928) 785-3701

**San Luis Branch**  
Literacy Program  
1075 N. 6<sup>th</sup> Avenue  
San Luis, Arizona 85349  
Ph: (928) 627-8344  
Fax: (928) 627-8296

**Somerton Branch**  
240 W. Canal Street  
Somerton, AZ 85350  
Ph: (928) 627-2149  
Fax: (928) 627-8345

**Wellton Branch**  
28790 San Jose Ave

Author:  
Title:  
Publisher (if known):

Request Initiated By:  
Telephone:  
Address:  
City and State:

Citizen Represents:  
[Himself/Herself]  
[Name of Organization(s)]

1. To what do you object? Please be specific; cite pages, etc.
2. For what age group would you recommend this material?
3. Did you read/view the *entire* material? \_\_\_\_\_ What *parts*?
4. Are you aware of the literary reviews on this work?
5. What do you believe is the theme of this material?
6. What would you like your library to do about this material?
7. In its place, what title of equal literary quality would you recommend that would convey as valuable a picture and perspective of our civilization?

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# ***FOR STAFF ONLY***

## **PROCEDURE FOR CHALLENGED ITEMS**

1. Patron completes the form, "Citizen's Request for Reconsideration of Library Material."
2. Staff member attaches the form to the challenged book/item and gives it to his/her supervisor who gives it to Assistant Director.
3. Assistant Director reviews the material and then forwards it to the Director.
4. Director reviews the material.
5. Director asks selector to comment in writing and site reviews.
6. Branches/Main Library may be notified to temporarily pull all copies of the challenged book/item from the library collection. If applicable, the Director may discuss the challenged book/item with the school superintendent.
7. Director agrees or disagrees with selector's comments and puts his/her recommendation in writing.
8. Director presents the challenged book/item with his/her recommendation and selector's comments at the next scheduled Board of Trustees meeting.
9. Board of Trustees support or reject Director's recommendation.
10. Director notifies patron of decision by mail.
11. Book/item is returned to or removed from library collection depending upon decision.
12. If patron is dissatisfied with decision, the challenged book/item will be addressed at a meeting of the Yuma County Free Library District Board of Directors (Yuma County Board of Supervisors).